

Food & Merchandise Vendor Application
Saginaw's 41st Annual Cinco de Mayo Celebration
"Celebrating the 75th Anniversary of La Unión Cívica Mexicana"
Saturday, May 2nd, 2020
At
Huntington Event Park



Name of Business/Person _____

Address _____

Contact Person _____ Phone _____

Email address _____

VENDOR RENTAL FEE: _____ \$300 for each 10X10 space

_____ \$250 Non-Profit for each 10x10 space

_____ \$200 for a Merchandise Booth

_____ \$25 for Informational Booth Only (No Selling)

TYPE OF VENDOR: The Cinco de Mayo Committee reserves the right to limit/and or regulate the types of food and/or merchandise to be sold. Please list ALL items that you will be selling in your booth.

_____ **FOOD** (description of food) _____

_____ **MERCHANDISE** (description) _____

*** Please note, La Unión Cívica Mexicana is selling Patitos Exclusively- No exceptions**

NUMBER OF PERSONS working in the booth _____

Any questions please call **Angela Blanco 989-239-8961**

or email the application to Unioncivicamexicana@gmail.com

**BOOTH VENDOR RULES AND REGULATIONS
For May 2, 2020**

THE CINCO DE MAYO COMMITTEE (RENTOR) AND

(RENTER-ORGANIZATION/BUSINESS/GROUP NAME RESPONSIBLE

shall enter into this contract feely and without any conditions, promises, ect. Other than the following rules and regulations that the renter agrees to abide by.

1. To abide by all local, state and federal rules, regulations and laws that are applicable while participation in this Cinco de Mayo event.
2. To hold the Cinco de Mayo Committee harmless free and clear from any or any liability that may arise from participating in this event and shall indemnify the Cinco de Mayo committee against all or any claims, cost or damage to property or for liens on the premises including but not limited to sidewalks, driveways or condition maintenance possession or use of operation thereof.
3. The Cinco de Mayo Committee reserves the right to limit and/or regulate the types of foods and/or merchandise to be sold.
4. No raffles will be allowed by any vendor other than La Union Civica Mexicana.
5. Renter is to set up booths between 8:00 am thru 10:30 am. The event is from 12 noon to 5pm. No early tear-downs please. You will need to be cleaned up and moved out by 6pm. Vendors are responsible for cleaning up their area. Failure to clean up your booth area may result in not being asked to participate in future years.
6. Renter is to keep their booth space area clean and orderly throughout the event. Renter must have enough volunteers/workers to keep their booth running and clean at all times. Renter must also provide their own tables, chairs, extension cords, generators and supplies to run their booth. Each renter must supply their own waste barrel along with their own bags, empty as needed and bags are to be taken to the nearest dumpster.
7. Renter must use all precautionary measures and safeguards with its setup, use and maintenance.
- 8. The following is for food booths only:**
 - A. It is **MANDATORY** for all food booth renters to have a commercial or temporary food license. Restaurants, the health department will determine if you need to purchase an additional temporary license depending on what you are selling. Please contact The Saginaw County Health Department for fees. The Saginaw County Health Department is located at 1600 N. Michigan, Saginaw, MI 48601. For additional information please visit: www.saginawpublichealth.org.
 - B. All food booths must be ready no later than **10:00am** for the Saginaw County Health Department inspections.

C. All food booths must display vendor rental receipt, food license and a visible sign with name of business or organization.

D. A **mandatory** class is required by the Saginaw Health Department on Wednesday, April 29, 2020 at La Union Civica Mexicana, 2715 Wadsworth St., Saginaw, MI 48601 at 5:30pm. All vendors who are preparing and serving food at the event must have their temporary food license applications submitted so the Saginaw Health Department can review them all prior to the meeting to make sure they are complete.

9. Vendor can ONLY sell items listed on their registration.

10. Vendors will be given a map with the location of their assigned space the week of the event. There will be NO switching of spaces with other vendors unless approved by La Union Civica Mexicana Vendor Committee.

11. All vendors are responsible for complying with sales and tax laws for the State of Michigan.

12. Liquid beverages of any kind are **NOT allowed** to be sold or given away by any vendor other than **La Union Civica Mexicana**. Anyone selling beverages will be asked to leave immediately, fined \$200 and not be invited to future events. NO EXCEPTIONS.

13. All participating vendors are responsible for bringing change for their booths. La Union Civica Mexicana is not allowed to exchange or break large bills.

14. Cancellation notice must be received no later than April 17, 2020 in order to receive a refund. **Refunds will not be given in the event of the inclement weather.**

15. This contract must be signed and dated stating that you are in agreement to all the above listed rules and regulations. No refunds will be given. Deadline for all applications and payment are due no later than Friday, April 17, 2020. **No exceptions.** AN ADDITIONAL \$50 WILL BE REQUIRED FOR APPLICATIONS TURNED IN AFTER APRIL 17th.

VENDOR SIGNATURE: _____ **DATE:** _____

Please complete the application, sign, and date. Your signature means you have read, understand and have accepted all vendor rules and regulations. Please keep a copy for your record.

Mail application and money order to:

CINCO DE MAYO VENDORS
c/o La Union Civica Mexicana
2715 Wadsworth St.
Saginaw, MI 48601